**APPLICATION PROCEDURE**

***In order to apply for one or two semesters at the UNLP, there must be an agreement in force between the UNLP and the student’s Origin University.***

***What do I need to know before applying?***

1. First, you should visit the website of the school of your interest to access the curriculum of the course of studies selected. Courses may take two semesters, one semester or three months and, therefore, you have to check which regime applies to each of the courses. If you cannot find this information, you can send an e-mail to the reference person of the academic unit (http://www.unlp.edu.ar/referentes\_de\_facultades).
2. For two- semester or three- month courses, you should check during which semester you can take it.
3. The academic year at UNLP begins in March and ends in December.
	* Summer holidays: January and first two weeks of February.
	* Winter holidays: two weeks in July.
4. During one semester, you can take no more than 4 courses of one semester each as they require 6 hours attendance on a weekly basis. Each course has theory and practice classes.
5. University courses that have most two- semester courses are: Social Work, Architecture, Journalism and all university courses of the School of Fine Arts.
6. Beginning and end dates of classes are different for each school.
7. Courses taken are accredited by UNLP by means of hours and grades from 1 to 10. Transfer will be made by the origin university pursuant to its internal regulations and grading system.
8. Acceptance letters are sent by e-mail.
9. Application will be online at <http://www.unlp.edu.ar/articulo/2011/5/18/estancias_cortas_rrii> on the following dates:

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| **Semester** | **Application Date** |
| 1st (March- July) | **September 1 to 30** |
| 2nd (August- December) | **March 27 to April 27** |

***The application system will only be active on the dates mentioned. No application requests will be accepted out of those dates.***

The application must be printed and then sent to alumnos.internacionales@presi.unlp.edu.ar with the following documents:

* UNLP policies (duly signed and sealed by all parties)
* Psychophysical aptitude certificate (duly signed and sealed by a physician)
* Copy of the first page of the passport.
* Presentation letter from the Origin University.
1. To stay at the UNLP, students must have a life, repatriation and health insurance valid in the Argentine Republic. When arriving at the UNLP, they must submit a copy in which the name of the beneficiary and coverage period are indicated.

We recommend students to be in contact with the insurance company before travelling to know how to proceed in case they need it.